

THE SPECIAL EDUCATION PROCESS AND IDEA 1997

The Exceptional Student Services (ESS) Unit within the Department of Education maintains a support system for all educational entities, including charter schools, to help staff understand and abide by the state and federal requirements for the provision of services to students with disabilities. This system includes:

- ◆ Training and mentors for sponsors for new (but not yet opened) charters;
- ◆ Assigned ESS specialists to provide policy review, training, assistance with forms, and technical assistance;
- ◆ Regional meetings and training opportunities for staff and parents;
- ◆ Technical assistance publications on the various aspects of special education
- ◆ Compliance monitoring, and
- ◆ Statewide conferences.

You are strongly encouraged to contact the Exceptional Student Service department for updated information on these opportunities. Also included in this section is a copy of the "Special Education Rights of Parents and Children Under Federal and State Requirements." This describes what your students and their parents' rights are, and thus what you as a school operator will need to know. A review of this document will help you understand how important it will be to have Special Education addressed by your staff and/or those you hire to provide the required services.

Exceptional Student Services (ESS) maintains a website with many helpful forms, documents, notices about training, university classes, etc. The address is www.ade.az.gov/ess. If you need a print copy of any of the publications, either download or complete this form and mail it to the ADE/ESS.

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IDEA Information Request

Name: _____ **Date:** _____

School/Charter (If approved): _____

Mailing Address: _____

Phone: _____ **Fax:** _____

Topic/document needed _____

Arizona Department of Education
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